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MINUTES

MEDICAL STAFF CAREER SERVICE BOARD MEETING
Wednesday, 22 January 1958

Present: C/MS - Chairman
C/PD - Voting Member
C/OD - Voting Member
C/TSD - Voting Member
Personnel Placement Officer
C/ASD - Executive Secretary
Secretary to C/MS - Recording Secretary . . .

Dr. Tietjen

25X1A9a

1. Report of Competitive Evaluation Panel

The attention of the Members was again directed to the "Report of Competitive Evaluation of SD:SM Medical Technician Personnel in Grade GS-8" dated 13 January 1958. On further discussion of this rating, the Board Members decided that an individual's potential would be the primary consideration whereas time-in-grade would be a less decisive factor in ranking personnel of the same grade. Having reached this conclusion, the Board Members then rated the GS-8 medical technician personnel as

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Executive Secretary stated he preferred to leave the rating as reported by the Competitive Evaluation Panel taking into consideration, not only the length of service of [REDACTED], but also the fact that both have received commendations.

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The Executive Secretary was requested to inform the Members of the Competitive Evaluation Panel of the Board's deliberations on this matter.

2. Promotion

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[REDACTED], GS-8, Medical Technician. The Executive Secretary reviewed a request dated 12 September 1957 from [REDACTED] for the promotion of [REDACTED] to GS-9. This promotion request was concurred in by the [REDACTED] Promotion Board and endorsed by the Chief of Station. It was pointed out that [REDACTED] are the only GS-8s [REDACTED] 25X1A9a eligible for promotion at this time and that this promotion would in no way interfere with the promotions of [REDACTED] when they 25X1A9a become eligible. The Executive Secretary recommended approval of the promotion; the Board Members concurred. However, in view of the Board's discussion of the competitive evaluation of GS-8 personnel, C/MS announced he would take this case under advisement.

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3. Assignment Planning

The Executive Secretary distributed copies of a memorandum dated 21 January 1958 from C/ASD entitled "Assignment Planning". This matter will be placed on the Agenda for the next Career Service Board Meeting.

4. Field Reassignment Questionnaire

25X1A9a The Executive Secretary briefly reviewed the Field Reassignment Questionnaire as forwarded from [REDACTED] GS-10, Medical Technical Assistant.

5. Assignments

The following positions were listed on the Agenda for the purpose of informing the Members of present or pending vacancies:

Medical Service Officer, GS-11, [REDACTED] 25X1A6a

Medical Service Officer, GS-11, [REDACTED]

Medical Technical Assistant, GS [REDACTED]

Instructor, Medical Technical Fields, GS-9, Operations Division

Medical Service Officer, GS-10, Technical Services Division

Administrative Officer, GS-11, Operations Division

25X1A9a The Executive Secretary felt he could make recommendation for only one of these positions at this time; namely, Administrative Officer, GS-11, Operations Division, and recommended the assignment of [REDACTED] X1A9a [REDACTED] GS-11, Administrative Officer, to this position. The Board Members concurred in this assignment.

6. Miscellaneous

25X1A9a The Executive Secretary reviewed a memorandum from [REDACTED] 25X1A9 GS-9, Medical Technician, requesting consideration for promotion to GS-11 before departing for assignment to [REDACTED]. It was noted for the 25X1A6a record that [REDACTED] had accepted this position at grade GS-9 and, since his acceptance, the position has been upgraded to GS-11. The Executive Secretary recommended this promotion not be approved at this time in keeping with the policy of granting promotion after an incumbent has served in a position for a period of time. The Members concurred in this recommendation. C/MS announced he would discuss this case further with C/ASD.

MS/mam

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